

30 October 1968

MEMORANDUM FOR: All OCI Employees

SUBJECT : Career Development Program

25X1A 1. Accompanying this memorandum is an OCI notice establishing a Career Development Program. I am naming [REDACTED] to the post of Special Assistant for Career Development (SA/CD). His duties are detailed in the notice. He will report directly to me or to the DD/OCI.

2. I would like to make a few points concerning this announcement. First, the establishment of the post of SA/CD does not affect in any way the responsibility of line officers for all aspects of managing the personnel under their supervision. Second, the SA/CD is by no means an "ombudsman" for employees to seek out if they wish to avoid contact with their respective supervisors. In effect, the SA/CD will be examining our procedures with a view to recommending improvements, if any more are needed, and seeking in a more systematic way than hitherto possible to broaden opportunities office-wide for rotation, training, professional experience, etc. Finally, I must point out that improvement in our practices and enlargement of individual opportunities do not come easily. Not everyone can anticipate smooth progress from EOD to super-grade; not everyone can serve overseas, etc. We will do what we can to make career development more dynamic, but we anticipate no miracles.

25X1A [REDACTED]

E. DREXEL GODFREY, JR.  
Director of Current Intelligence

Attachment: a/s

CONFIDENTIAL

GROUP 1  
Excluded from automatic  
downgrading and  
declassification